TOWN OF CHARLESTOWN
SELECTBOARD EMERGENCY NON PUBLICWORKSHOP
OCTOBER 3, 2017

Selectboard Present: Arthur Grenier(Chair); Steve Neill; Thomas Cobb

Staff Present: Patty Chaffee – Town Clerk/Tax Collector
                         Diane Town – Human Resources

NON-PUBLIC SESSION – RSA 91-A:3 II:
  Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel was called to order at 4:30pm.

The Board discussed the resignation given October 2, 2017 of an employee and how to proceed. The employee gave notice longer than required. After discussing the duties and having the other office personnel help during the transition, it was agreed by all members of the board that the employee would be thanked for years of service, and Friday, October 6, 2017 would be the last day. The Board instructed Mrs. Town to process the final paycheck for this employee. Mr. Grenier would speak to the employee and request a list of pending/outstanding projects and other duties that need to be covered.

  Mr. Cobb moved to come out of Non-Public. Mr. Neill seconded the motion. Motion carried at 6:10 PM.

  Mr. Cobb moved to open a regular session to go and review the water line to the State barn. Mr. Neill seconded the motion.

The Selectboard and Ms. Chaffee walked along Route 12 to review the location of the water line and where the most efficient location would be for the new meter pit for the NH State barn located on Route 12. It was determined that the location of the line at the starting point was not an optimum location for access and/or digging. The water department will be instructed to use the location closer to the property to avoid the above concerns.

ADJOURNMENT:
  Mr. Cobb moved to adjourn this meeting. Mr. Neill seconded the motion. With all in favor, the meeting was adjourned at 6:50 PM.
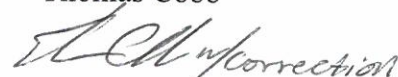

Respectfully submitted,   Approved,
Patricia Chaffee, Recording Secretary

Steven A. Neill   . Art A. Grenier Chair   Thomas Cobb

(**Note:** These are unapproved Minutes. Corrections, if necessary, will be found in the Minutes of the November 1, 2017, Selectboard meeting.)